CLUB PULSE CHARTER

ARTICLE I: NAME AND PURPOSE

SECTION 1: THE NAME OF THIS ORGANIZATION WILL BE, CLUB PULSE.

SECTION 2: PURPOSE AND OBJECTIVES

- socialization of allied health students
- Provide education to allied health students through speakers, field trips, etc.
- provide service to the community

ARTICLE II: MEMBERSHIP

SECTION 1: MEMBERSHIP REQUIREMENTS:

Membership shall be open to all students currently enrolled in a Bay State College Allied Health Program. Faculty, staff, and alumni of Bay State College may be considered for membership in this organization.

SECTION 3: CRITERIA FOR VOTING MEMBERSHIP

Only currently enrolled or continuing students of an Allied Health Programs may be voting member.

SECTION 4: ANTIDISCRIMINATION STATEMENT

Membership may not discriminate on the basis of gender, race, color, religion all, national origin, citizenship, creed, ethnic background, economic status, disability, sexual orientation, marital status, or age.

ARTICLE III: OFFICERS

- Each office may be held by two individuals, which will be called co-officers and will be determined by the individuals would like to run for these positions
- Offices are expected to attend general meetings with the 80% rate
- If for some reason officers are unable to fill their officer roles, it is their duty to notify the faculty advisor in writing of the need to step down
- Officers are expected to participate in club events as much as possible
- Only students enrolled in good standing at Bay state college may serve as officers. Officers must maintain a minimum cumulative grade point average of 2.0 while holding office.

President:

- Plans, presides over, and shares all meetings
- Informs members about upcoming events and assigns tasks to members
- Communicates with the office of student leadership and planning to assure completion of tasks
- Investigates ideas for events and discussions
- Attend most student Government Association meetings
- Serves as a resource person for members
- Conducts administrative duties as they arise
- Serves as a representative to Bay State College's student Association meetings

Vice President:
- Responsible for preparing agendas for all meetings
- Assists the president with daily responsibilities
- Register events through the office of student activities
- Books space for meetings and events
- Help bring about and discuss ideas for events and dialogue
- Attend most Student Government Association meetings
- Writing and distributing reminders for meetings
- Keep attendance list for all meetings
- Acts as resource person for members
- Assumes duties of president in the event the president is unable to serve

Secretary:

- Takes and types minutes of all meetings
- Writes thank you cards to sponsors, guests, and faculty members when appropriate
- Update and maintain files
- Will notify members of upcoming events through e-mail
- Responsible for e-mailing minutes to members within 72 hours following meetings

Treasurer:

- Monitors funds
- Be aware of all club spending and repayments
- Writes check requests
- Submits treasury reports from each meeting
- Works to create annual budget

ARTICLE IV: ELECTION AND REMOVAL OF OFFICERS

- The offices shall be elected at each annual election meeting by the members
- Selection shall be by secret ballot
- Vote of members present and entitled to vote shall constitute an official election
- In the event of a tie every wrote shall be held
- Nominations must be received one week prior to elections

Procedure for removal of offices will be the three strikes rule:

- First failure to meet officer requirements: verbal
- Second occurrence verbal warning with probationary period of one month
- Third occurrence: majority vote for resignation of delinquent officer, if approved written request for resignation

The delinquent officer is given the opportunity to resign at any point in the above process. If an officer is removed from the office or resigned from office the board will hold an emergency election to fill the position.

ARTICLE V: MEETINGS

- General meetings will be held weekly during the academic year during prime time at 31 St. James Avenue
- Special meetings will be scheduled as needed

ARTICLE VI: FINANCES
• Treasurer will be responsible for all funds, expenditures, and bookkeeping
• Dispersal of organizational assets may go to activities such as field trips or speakers or toward community service projects

**ARTICLE VII: DECISION-MAKING**

• All meetings of the club shall be open unless voted otherwise
• A valid vote shall consist of the majority of members present and entitled to vote on matters presented to them by members at large

**ARTICLE IX: FACULTY ADVISOR**

• Faculty advisor must be a member of the Bay State College Allied health program
• Advisor will assist the group in planning, organizing, and conducting programs and business
• Advisor will attend student meetings and provide support to the student officers
• The term of service for the advisor will be one year
• In the event that the faculty advisor is unable to serve, the President shall call a special meeting to identify a replacement faculty advisor
• Election of a new faculty advisor requires a majority vote of members in attendance

**ARTICLE X: AMENDMENTS AND BYLAWS**

Amendments may be made with a two-thirds vote of those present and voting at a membership meeting provided that notice of proposed amendment has been sent to members at least two weeks prior to the meeting.

Only proper amendments submitted in writing and carrying the proponents' signature will be considered.

The bylaws may be amended annually and shall be voted on as stated by the membership at large.

Passed amendments shall be put into practice immediately upon approval by a majority vote.

**Hazing**

In 1985, the Massachusetts House of Representatives passed legislation that prohibits any form of hazing on campuses throughout the Commonwealth. The College, as well as the Commonwealth of Massachusetts, forbids the hazing or harassment of any student on or off the campus. Any student who organizes or participates in hazing will be subject to dismissal from the College.

*269:17. Hazing; organizing or participating; hazing defined.*

Section 17. Whoever is a principal organizer or participant in the crime of hazing, as defined herein, shall be punished by a fine of not more than three thousand dollars or by imprisonment in a house of correction for not more than one year, or both such fine and imprisonment.

The term “hazing” shall mean any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person. Such conduct shall include whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug, or other substance, or any other brutal treatment or forced physical activity that is likely to adversely affect the physical health or safety of any such student or other person, or that subjects such student or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation.

Notwithstanding any other provisions of this section to the contrary, consent shall not be available as a defense to any prosecution under this action.

*269:18. Failure to report hazing.*

Section 18. Whoever knows that another person is the victim of hazing as defined in section seventeen and is at the scene of such crime shall, to the extent that
such person can do so without danger or peril to himself or others, report such crime to an appropriate law enforcement official as soon as reasonably practicable. Whoever fails to report such crime shall be punished by a fine of not more than one thousand dollars.