# STUDENT GOVERNMENT ASSOCIATION EVENT EVALUATION FORM

This evaluation form is for student organizations that have received funding from the Student Government Association. The evaluation should be submitted to SGA within 2 weeks of the date of the event/program. Only students may submit this form for review.

## STUDENT ORGANIZATION & EVENT INFORMATION

<table>
<thead>
<tr>
<th>Name of Organization:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone Number: ( ___ ___ ) ___ ___ - ___ ___ ___</td>
<td>Date Submitted: _____ / _____ / _____</td>
</tr>
<tr>
<td>Name of Event:</td>
<td></td>
</tr>
<tr>
<td>Event Date: _____ / _____ / _____ Time of Event: _____________ to _____________ AM/PM</td>
<td>Event Location:</td>
</tr>
<tr>
<td>Amount allocated by SGA: $ ________________</td>
<td>Amount used by organization: $ ________________</td>
</tr>
</tbody>
</table>

Please summarize the event's activities:

_____________________________________________________________________________________________________
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________

How many BSC students participated in this event? _____________

Was this event/program open to the general public? YES NO
If yes, how many people from the general public participated? _____________

Did the event/program follow the approved budget? Could you have used more resources or less? Why?
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________

What were the best parts of the event and its planning?
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________

What were the worst parts of the event and its planning?
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________

Would you make any change to the event or its planning process? What would those changes be?
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________

Was this event/program free to all BSC students? YES NO

Was any revenue generated by the event/program? YES NO
If yes, how much? $ ________________