

Memorandum of Understanding between Suffolk University and Bay State College

January 17, 2023

Bay State College and Suffolk University, both institutions of higher education accredited by the New England Commission of Higher Education, agree to enter into the following Memorandum of Understanding in order to enable undergraduate students currently enrolled at Bay State College an opportunity to complete their programs of study and to provide for a smooth and seamless transfer to Suffolk University. Both Bay State College and Suffolk University understand that the terms enumerated herein should serve as guidelines to foster student success.

Specifically, Bay State College and Suffolk University agree to the following:

1. Suffolk University will offer courses of study toward a baccalaureate degree for which it is already approved.
2. Suffolk University will waive admission application fees for students applying from Bay State College.
3. Suffolk University will accept students who are in good conduct and academic standing at Bay State College as of May 5, 2023.
4. For any Bay State College student transferring into Suffolk University, Suffolk University will award the student under Suffolk's financial aid awarding strategy. If the Suffolk award is lower than the Bay State award for the 2022-2023 academic year, Suffolk will match Bay State award.
5. Bay State College students who have fulfilled one of the following conditions may not be required to complete Suffolk University's general education requirements, unless specified by accreditation requirements for certain majors
 - a. Students who have completed all core requirements at Bay State College; or
 - b. Students who have completed the equivalent of the general education requirements of Suffolk University as reviewed and certified by the Registrar's Office at Suffolk University.
6. Suffolk University will accept and compute into each student's Grade Point Average (GPA) all letter and numerical grades for coursework as they appear on the Bay State College transcript. Those courses and grades will appear on the student's Suffolk University transcript as Bay State College coursework.
7. Any Bay State College student who fails to apply, be accepted, and matriculate at Suffolk University by September 1, 2023 shall be excluded from this MOU.
8. Bay State College students matriculating at Suffolk University and graduating on or before September 1, 2023 may choose to receive a degree from either Bay State College or Suffolk University.
9. Suffolk University shall provide academic support to Bay State College students transferring to Suffolk University and shall ensure that Bay State College students are able to register for the fall 2023 semester during the normal registration period in spring 2023.

10. Bay State College will announce it has reached an agreement with Suffolk University and will provide information to students, staff, and parents about the existence of this MOU and the information contained in the MOU.
11. Bay State College and Suffolk University will provide direct links between their institutional websites, indicating the existence of this MOU.
12. Bay State College and Suffolk University will exchange data and documents that will contribute to the maintenance and improvement of these transfer arrangements and promote effective cooperation between the two institutions. Bay State College will provide Suffolk University with admissions, grades, and financial aid data after obtaining appropriate permission from the students involved and in compliance with local laws and Department of Education guidelines.
13. Suffolk University staff will meet with Bay State College students and staff on Bay State College's campus to provide information to students about transferring to Suffolk University and work with students and staff on transitioning students to Suffolk University.
 - a. In addition, Suffolk University will make available Veteran services at Suffolk University – including direct contact information for the admission veteran liaison, Veteran Upward Bound Office and Veteran Certifying Official – to provide information about transferring to Suffolk University to eligible Bay State College's Veteran students, and to work with Bay State College Veteran students on transitioning to Suffolk.
14. The obligations pursuant to this MOU shall terminate when the first of the following obligations have occurred:
 - a. All Bay State College students accepted by Suffolk University pursuant to this MOU have either graduated from Suffolk University or failed to be continuously enrolled during the academic year (fall and spring semesters) at Suffolk University; or
 - b. Four years from the date of this MOU.
15. Suffolk University will provide housing opportunities (not guaranteed) for those Bay State College students currently in campus housing for the fall 2023.

IN WITNESS WHEREOF, the parties have executed this MOU on the date indicated:

<p><i>Marisa Kelly</i></p> <hr/> <p>Suffolk University President</p> <p>Date: 1/17/23</p>	<p><i>[Signature]</i></p> <hr/> <p>Bay State College President</p> <p>Date: 1/17/23</p>
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