



**Bay State College**  
Where Your Success Matters.

## 2020-2021 Verification Form V5

The Office of Federal Student Aid has selected your FAFSA application for a process called verification. In this process, the Office of Financial Aid will compare your FAFSA with the information reported on this form and any other required documents. Under law 34 CFR, Part 668 we have the right to ask you for this information before awarding Federal aid. If differences exist between your FAFSA and your financial documents, we will make electronic corrections to your FAFSA and you will be notified of these required corrections. Your signature is needed on this form. Please review, print, and submit once complete

**1. Student Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_  
 Address/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Student Cell Phone: \_\_\_\_\_  
 Student Email: \_\_\_\_\_ Social Security #: XXX-XX- \_\_\_\_\_

**2. Family Information:**

Dependent Students: List the people that your parents' will support between July 1, 2020 and June 30, 2021. Include yourself, your parents, and your parents' dependent children (if your parents provide more than half of their support or if they would be required to give parental information when applying for Federal student aid).

Independent Students: List the people that you (and your spouse) will support between July 1, 2020 and June 30, 2021. Include yourself, your spouse, and your dependent children (if you provide more than half of their support). Include other people as part of your family only if:

- they lived with you (and your spouse or parents') and received more than half of their support from you (or your spouse or parents) at the time you completed your FAFSA, and
- they will continue to get more than half of their support from July 1, 2020 to June 30, 2021.

Write the names of the family members currently included in household size. Also, include the name of the college for any family member (not including your parents) who will be attending college at least half-time between July 1, 2020 and June 30, 2021, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Name	Age	Relationship	College Name (Full or Part time)
1. _____	_____	SELF	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

**3. Student's (and Spouse's) Income Information: Please check only one box below:**

- I have used (or will use) the IRS Data Retrieval Tool (DRT) in FAFSA on the Web to transfer 2018 IRS data into the FAFSA.
- Attached is a copy of my (and my spouse's) 2018 IRS Tax Return Transcript (TRT). Order this using form 4506-Tez. \*\*Please add student name and SS# or ID# to all IRS documents. A signed copy of 2018 Form 1040 filed with the IRS may be submitted in lieu of TRT.
- I did not file and was not required to file a 2018 Federal Tax Return. W-2 forms must be submitted to document income earned from work. If you (or spouse, if applicable) did not receive a W-2 for all or any part of your income for 2018, list the source and amount below.
- I am an independent student and I was not required to file a 2018 Federal Tax Return. I have attached a letter of "Non-filing" status for myself (and spouse) from the IRS. Order using form 4506-Tez. \*\*Please add student name and SS# or ID# to all IRS documents.

**\*Non-Filers** are required to complete the following section; if no work income was earned, enter "\$0.00".

Employer Name	Amount Earned 2018	
1. _____	\$ _____	<input type="checkbox"/> W-2 Form attached
2. _____	\$ _____	<input type="checkbox"/> W-2 Form attached

**4. Parents' Income Information: Please check only one box below:**

- My Parents have used (or will use) the IRS Data Retrieval Tool (DRT) in FAFSA on the Web to transfer 2018 IRS data into the FAFSA.
- Attached is a copy of my parents' 2018 IRS Tax Return Transcript (TRT). Order using form 4506-Tez. \*\*Please add student name and SS# or ID# to all IRS documents. A signed copy of 2018 Form 1040 filed with the IRS may be submitted in lieu of TRT.
- My parents did not file and are not required to file a 2018 Federal tax return. W-2 forms must be submitted to document income earned from work. If your parents did not receive a W-2 for all or any part of their income for 2018, list the source and amount below. If married, split out the appropriate amounts for parent 1 and parent 2 (including step-parent, if applicable).
- If parent/step-parent did not file a Federal Tax Return please attach a letter of "Non-filing" status for each parent. Order using form 4506-Tez. \*\*Please add student name and SS# or ID# to all IRS documents.

**\*Non-Filers** are required to complete the following section; if no work income was earned, enter "\$0".

Employer Name	Amount Earned 2018	
1. _____	\$ _____	<input type="checkbox"/> W-2 Form Attached
2. _____	\$ _____	<input type="checkbox"/> W-2 Form Attached

5. High School Completion: Please check only one box below

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2020–2021:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential. For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

6. Educational Purpose Statement (Required for All):

I certify that I \_\_\_\_\_ am the individual signing this Statement of  
(Print Student's Name)

Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Bay State College for 2020–2021.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student's ID Number)

**7. Identity/Status of Educational Purpose (Complete A or B):**

**A. Complete in person at Bay State College:**

- The student must appear in person at the Bay State College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.
  
- Statement of Educational Purpose provided.

\_\_\_\_\_

Student Signature
Date Document Received

The valid government issued documentation attached was presented in person and reviewed by the staff member below. I certify that the attached copy is a true and accurate representation of the student’s government issued identification.

\_\_\_\_\_

FA Counselor Signature
Date Document Received

**B. Complete if the student is NOT able to appear in person at Bay State College**

The student must provide the following documentation with notarized signature:

- A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport.
- Statement of Educational Purpose provided, which must be notarized.

**NOTARY’S CERTIFICATE OF ACKNOWLEDGEMENT**

State of \_\_\_\_\_ City/County of \_\_\_\_\_ on \_\_\_\_\_.

before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ and provided to me on \_\_\_\_\_

(Notary’s name) (Printed name of signer)

basis of satisfactory evidence of identification \_\_\_\_\_ to be the above-named person who

(Type of government-issued photo ID provided)

Signed the foregoing instrument.

Witness my hand and official seal \_\_\_\_\_ My commission expires on \_\_\_\_\_

(seal) (Notary signature) (Date)

**Section 8: Signatures:**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent (of dependent student) \_\_\_\_\_ Date \_\_\_\_\_