

## Treatment of Student Federal Aid when a Student Withdraws

The official process for withdrawing from Bay State College is described in this Handbook. Financial aid awards will be adjusted according to federal regulations, which stipulate that a student who withdraws retains aid in proportion to the percentage of the semester he or she was enrolled. If the student withdraws during the first 60% of the semester, a portion of his or her federal funds may be returned. The student and Bay State College will share responsibility for returning these funds. Once the student has completed more than 60% of the semester, no adjustment to the financial aid award is necessary. State and institutional funds will be adjusted according to the regulations governing these programs. Students who borrow from a federal student loan program during

their enrollment at Bay State College are required to complete the appropriate student loan exit counseling forms when they cease to be enrolled in a degree program at least half-time. Students who borrow a direct Federal Stafford Loan, may complete this requirement online at <http://www.nsls.ed.gov>. Students who borrow a Federal Perkins Loan are required to meet one-on-one with a Financial Aid Counselor to complete this requirement.

The student's deferment period for all federal loan programs will begin based on the student's withdrawal date. Students are allowed only one deferment period for each loan. Consequently, a student who withdraws and then returns to Bay State College or another institution may not be eligible for an additional deferment period prior to the start of repayment. Students are required to meet with a Financial Services Counselor and the Student Accounts Administrator prior to withdrawal to determine the financial impact of their withdrawal from Bay State College and to complete the required student loan exit counseling forms.